

Adult Education Service Dundrum



Community Education Short Part Time Introduction Courses

The Adult Education Service Dundrum (DDLETB) are delighted to offer new courses starting in April & June 2023. We are providing short summer courses for those who want to learn new skills or upskill and for people who are feeling left behind with technology.

APRIL 2023

Gardening	Tuesday	10-12am
Intro to Excel	Tuesday	11:45-1:30p.m
Getting the most out of your Laptop	Tuesday	11:45-1:30p.m
Over 55's Computers	Tuesday	2-4 pm
Sustainability & Environment	Wednesday	10-12 am
Preparation for QQI Level 5- Support		
Return to Learning	Wednesday	2:4 pm
Over 55's Computers	Wednesday	2-4 pm
Introduction to word & Office Procedures	Thursday	10-11:30am
CV Preparation & Interview Skills	Wednesday	11:45-1:15p.m
Over 55's Computers	Thursday	2-4 pm

MAY / JUNE

Sewing & Planting for Bees	Tuesday	10-12 pm
Getting the most out of your smart phone	Tuesday	11:45-1:30
Over 55's Computers	Tuesday	2-4 pm
Sustainability & Environment	Wednesday	10-12 pm
Preparation for QQI Level 5- Support		
Return to Learning	Wednesday	2-4 pm
Getting the most from your Laptop	Wednesday	2-4 pm
Introduction to Microsoft Word	Thursday	10-11:30am
CV Preparation & Interview Skills	Wednesday	11:45-1.15p.m
Over 55's Computers	Thursday	2-4 pm
Protecting yourself online – Passwords etc	.Thursday	10-12 am

Courses will be held in the Adult Education Service Dundrum,
Sydenham Road, Dundrum, Dublin 14.

Courses are free for anyone that did not complete a leaving
certificate or on a social welfare payment or holds a medical card

For further information or to register please contact:

01 2989283 or Email: learningdundrum@ddletbaes.ie

www.adulteducationsoutheast.com